



Application Process

Step 1: Attend an informational meeting. This is the first mandatory step in the application process.

Step 2: Submit an application via the Legacy Prep website at www.legacypca.org. You will find the online application under the Admissions tab. You will complete the application and pay the application fee online. **All application fees are non-refundable.**

Step 3: Submit all supplemental documents listed on the application. Your application will not be processed until all supplemental documentation is received, including the following:
Recommendation forms are located on Legacy's webpage under Admissions Tab/How to Apply.

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| *Pastor Recommendation form | *report cards (past 3 years) |
| *Teacher Recommendation form | *birth certificate |
| *Principal Recommendation form | *copies of both parents' driver's licenses |
| | *official transcript (incoming high school students) |

Please submit documents to:

Email: admissions@legacypca.org

Legacy Preparatory Christian Academy
Attn: Admissions Officer
9768 Research Forest Drive
The Woodlands, TX 77354
Fax: 936-755-1797

Step 4: Complete an entrance exam. You will be sent a link to sign up for placement testing.

Step 5: Attend a family interview. Once your file is complete, it will be forwarded to the Admissions Committee for their review. You will be contacted by an individual from the Admissions Committee to schedule your family interview.

Step 6: Learn of your acceptance status. After your family interview has been completed, you will be notified of your acceptance status. If accepted, you will receive a registration packet including instructions for proceeding with enrollment at Legacy.

Please keep in mind the pace at which we receive these documents will directly impact our timeline in making an admission decision. If you have questions regarding Legacy's application process, please contact Brittany Kutter, Admissions Director, at 936-337-2000 or bkutter@legacypca.org.