



**Legacy Preparatory Christian Academy Chapter
National Honor Society Bylaws adopted 09-12-20,
amended 01-13-21**

Article I: Name and Purpose The name of this chapter shall be Legacy Preparatory Christian Academy Chapter of the National Honor Society. The purpose of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, to encourage the development of Christian character, and to cultivate and maintain a culture of honor in the students of Legacy Preparatory Christian Academy.

ARTICLE II: MEMBERSHIP

Section 1 - Membership in local chapters is an honor bestowed upon a student. Selection for membership is by a Council and is based on outstanding scholarship, Christian character, leadership, and service. Once selected, members have the responsibility to continue to demonstrate these qualities and participate in all meetings and activities.

Section 2 - Membership shall be known as active, honorary, and graduate. Active members shall become graduate members at graduation. Graduate members shall have no voice or vote in chapter affairs.

Section 3 - Members of the Faculty Council shall support the school leader in creating and sustaining a school environment in which each student is known, accepted and valued, trusted and respected, cared for and encouraged to be an active and responsible member of the school community. As such, the Faculty Council shall reserve the right to award honorary membership to students who warrant special consideration—including those who receive accommodations for a disability or foreign exchange students—in recognition of achievement and/or outstanding service rendered to the school in keeping with the purposes of the National Honor Society. The Faculty Council might also award honorary membership to school officials, principals, teachers, NHS advisers, or other adults. Honorary membership grants to the recipient all of the privileges of membership without the obligations associated with active member status.

Section 4 - Candidates become members when inducted at a special ceremony.

Section 5 - Members who are seniors in good standing are eligible to apply and compete in the National Honor Society Scholarship Program.

Section 6 - An NHS member who transfers to another school and brings a letter from the principal or chapter adviser to the new school adviser shall be accepted automatically as a member in the new school's chapter. Transfer members must meet the new chapter's standards within one semester in order to retain membership.

Section 7 - Members who resign or are dismissed are never again eligible for membership or its benefits.

ARTICLE III: SELECTION OF MEMBERS

Section 1 - To be eligible for membership the candidate must be a member of those classes (sophomore, junior, senior) designated as eligible in the chapter bylaws. (Freshmen [ninth graders] are not eligible.) Candidates must have been in attendance at the school the equivalent of one semester.

Section 2 - The Legacy chapter minimum standard for scholarship shall be a cumulative, weighted GPA of 3.5. All four core courses must be taken at Legacy. Candidates shall then be evaluated on the basis of service, leadership, and Christian character.

Section 3 - The selection of each member to the chapter shall be by a majority vote of the Council. Prior to notification of any candidates, the chapter adviser shall review with the principal the results of the Council's deliberations.

Section 4 - A description of the selection procedure shall be posted on the Legacy website. The selection procedure shall be determined by the Council and shall be consistent with the rules and regulations of NHS.

Section 5 - NASSP shall not review the judgment of the Council regarding selection of individual members to local chapters.

Section 6 - Prior to selection, the following shall occur:

- a. Students' academic records, service, leadership, and character shall be reviewed to determine eligibility.
- b. Students with an exemplary Christian character who are eligible scholastically ("candidates") shall be notified and asked to complete and submit the National Honor Society Application for further consideration for selection.
- c. The Council shall review the applications and submit a Faculty Council Input Form in order to determine membership.

Section 7 - The selection of new active members shall be held once a year; the induction ceremony will occur in February/March each year.

Section 8 - Candidates become members when inducted at the induction ceremony.

Section 9 - Once selected and inducted, all members are expected to maintain the standards by which they were selected and maintain all obligations of membership, including attending all meetings and participating in all chapter activities.

Section 10 - An active member of the National Honor Society who transfers from this school will be given a letter indicating the status of his or her membership and will be signed by the principal or chapter adviser.

Section 11 - A student who is an active member of the National Honor Society who transfers to this school from another and brings a letter from the principal or chapter adviser will automatically be accepted for membership in this chapter. The Council shall grant the transferring member one semester to attain the membership requirements and, thereafter, this member must maintain those requirements in order to retain his or her membership.

ARTICLE IV: DISCIPLINE AND DISMISSAL

Section 1 - Any member who falls below the standards of scholarship, leadership, service, or Christian character may be considered for dismissal from the Legacy Preparatory Christian

Academy Chapter of the National Honor Society. A member of the National Honor Society is expected to maintain his or her academic standing and take an active role in leadership and service in his or her school and community.

Section 2 - If a member's cumulative GPA falls below the standard in effect when he or she was selected (minimum GPA of 3.5), his or her membership will automatically revert to probationary status for one grading period (quarter). If the cumulative GPA remains below standard at the end of the warning period, the student will be subject to further disciplinary action by the adviser or the Council, which may include dismissal from the chapter.

Section 3 - If a member fails to perform any of the published obligations of membership, including attending meetings and participating in chapter activities, he or she will be given a written warning and a time period for improvement. If the obligation remains unmet at the end of the warning period, the student will be subject to further disciplinary action by the adviser, which may include dismissal from the chapter.

Section 4 - Violation of the law or school regulations as outlined in the discipline policy of LPCA can result in dismissal of a member. Examples of such activities include but are not limited to any display of inappropriate content or any reference by name or disparaging remark about LPCA or anyone affiliated with LPCA on personal internet blog sites (public or private) or chat rooms, participation in any group or organization whose reputation is not above reproach (e.g., gangs, some fraternal organizations, etc.), as well as behaving immorally, such as public intoxication, lewd behavior, or physical altercations with others. LPCA will guard the reputation of the school and individual persons affiliated with the school by implementing appropriate discipline for behavior in violation of this policy.

Section 5 – Offenders of the school conduct code (such as use of profanity, failure to comply, excessive unexcused absence/tardiness, etc.) will receive a written warning notification. A conference may be requested by either party (Council, student, or parent). If the member is involved in another violation of the school conduct code, the member may be considered for dismissal.

Section 6 - In all cases of pending dismissal:

- a. The member and adviser will discuss the written notification in a conference. The member and member's parents will receive written notification from the adviser indicating the reason for possible dismissal. Situations that involve flagrant violations of school rules or the law can warrant disciplinary action without a written warning.
- b. The member may request the opportunity to respond to the charge against him or her at a hearing before the adviser or the Council. The Council will then vote on whether or not to dismiss the member. A majority vote of the Council is needed to dismiss any member for reasons other than failure to maintain the minimum GPA.
- c. If a hearing is requested, the results of the Council vote will be reviewed by the Principal/Head Administrator and then, if confirmed, expressed in a letter sent by the Council to the student, his or her parents, and the Principal/Head Administrator. Dismissed members must surrender any membership emblems to the adviser.
- d. The Council's decision may be appealed to the principal and afterwards through the school discipline policy.
- e. When a student is dismissed or resigns, he or she is no longer a member and may not be reconsidered for membership in the National Honor Society. **Section 7** - NASSP shall

hear no appeals in dismissal cases.

Section 8 - In lieu of dismissal, the Adviser or Council may impose disciplinary sanctions upon a member as deemed appropriate.

ARTICLE V: CHAPTER OFFICERS

Section 1 - The elected officers of the chapter shall be president, vice president, secretary, treasurer, public relations officer, and historian. A chaplain shall be appointed by the adviser.

Section 2 - Student officers shall be elected at the last meeting of the previous school year; any positions not filled at that meeting may be appointed by the adviser. All active members of the chapter are eligible to vote. Junior members are eligible to be nominated as officers for their senior year.

Section 3 - A majority vote shall be necessary to elect any officer of this chapter. If the first vote does not yield a majority, a second vote shall be taken of the two candidates receiving the highest number of votes.

Section 4 - It shall be the duty of the president to determine meeting agendas, run chapter meetings, and serve as the official representative of the chapter at school and community functions.

Section 5 - The vice president shall preside in the absence of the president and shall also keep a record of members' contributions to leadership and service, including meeting attendance.

Section 6 - The publicity coordinator shall submit articles of NHS activities to the school newsletter and broadcast for relevant editions; notify local newspapers/ yearbook photographers of NHS activities (photo opportunities); advertise service projects to school; and coordinate a publicity committee.

Section 7 - The secretary shall keep the minutes for meetings and be responsible for all official correspondence to the membership.

Section 8 - The treasurer shall keep the record of business expenses, dues, and all other financial transactions of the chapter.

Section 9 - The historian shall document activities and notable moments by submitting photos and articles to Smugmug, Publications, and the weekly schoolwide email and shall maintain the NHS Trifold for school information meetings.

ARTICLE VI: EXECUTIVE COMMITTEE

Section 1 - The executive committee shall consist of the officers of the chapter and the chapter adviser.

Section 2 - The executive committee shall have general supervision of the affairs of the chapter between its business meetings, make recommendations to the chapter, and determine and perform such other duties as are specified in the chapter bylaws. All actions and recommendations of the executive committee shall be subject to the review of the chapter membership.

Section 3 - The executive committee shall have the responsibility for ensuring that chapter activities and procedures follow school policy and regulations.

Section 4 - The executive committee shall meet monthly to plan full membership meeting agendas.

ARTICLE VII: ACTIVITIES

Section 1 - The Executive Council shall determine one or more service projects for each semester.

Section 2 - All members shall regularly participate in monthly meetings and in service projects.

Section 3 - These projects shall have the following characteristics: fulfill a need within the school or community; have the support of the administration and the faculty; be appropriate and educationally defensible; and be well planned, organized, and executed.

ARTICLE VIII: DUES

Section 1 - Annual dues for this chapter shall be \$20.00 for sophomore and junior year and \$10 for senior year. Dues shall cover membership articles, induction, and yearly national dues.

Section 2 - Dues will be payable to the chapter chair within 30 days of induction.

ARTICLE IX: POWERS

Section 1 - The chapter adviser is given the authority to supervise the administration of chapter activities, as delegated by the principal.

Section 2 - The Principal/Head Administrator shall reserve the right to approve all activities and decisions of the chapter.

Section 3 - These bylaws are designed to amplify provisions of the national constitution and cannot contradict any components thereof. The chapter is obligated to adhere to the provisions of the national constitution in all activities it undertakes.

Article X: Ratification, Approval, and Review

Section 1 - These bylaws and subsequent amendments will be approved upon receiving a majority affirmative vote of the Council and approval by the administration.

Section 2 - These bylaws shall be reviewed and, if necessary, revised within five years from the date of approval noted on this document.

Approved date: January 2021

Signatures:

Council Chair Debbi Brumbaugh

Council Member Ted Huckaby

Council Member Jaime Hulbert

Council Member Amanda Carrico

Council Member Frank Granack

Council Member Amy Fleming